

**LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS**

**LVDHC HUMAN RESOURCES**

*P.O. Box 9, N5241 Hwy 45 Watersmeet, MI. 49969*

*Phone: 906-358-4587 Fax: 906-358-4118*



**JOB VACANCY**

**POSTED: 11/1/2022 UNTIL FILLED**

**\$3,000 SIGN-ON BONUS**

**POSITION:** Perinatal Care Coordinator

**LOCATION:** LVD Health Center, Watersmeet, MI

**SUPERVISION:** BH Outpatient Clinical Director

**EMPLOYMENT:** Full Time - Non- Exempt

**SALARY/PAY RATE:** \$25.00 - \$34.00 Per Hour

**Eligible for up to a 3% Retention Bonus Annually  
after one year of service.**

**DESCRIPTION:**

The intention of this position is to support pre-conception, pregnant and postpartum women with risk factors including: current opioid use disorder, opioid-exposed infants and toddlers, and other health or social stressors. In addition, the position will utilize cultural-based teachings for parents and families up to age 5. The professional will be integrated into a high quality, comprehensive Early Childhood system that responds to community needs. Therefore, the Perinatal Care Coordinator will collaborate with any existing Maternal and Early Childhood programs.

**DUTIES AND RESPONSIBILITIES:**

- Undergo training to ensure and maintain core competencies and knowledge reflecting evidence based, best practices for “wrap around” support.
- Participate in effort to inventory and map local resources and services for women and infants affected by opioid use disorder.

- Serve as the lead point person/case manager responsible for ensuring access to high quality services and coordination between service providers for every woman and infant client;
- Meet with clients one-on-one and/or along with other service providers.
- Serve as a liaison between and among service providers, including well-woman, prenatal, maternity, postpartum, well-child, home visiting, child welfare, substance abuse treatment, recovery support, MAT, social services, legal services, educational services, child-care, employment support, housing, etc.
- Monitor services for all identified women and maternal/infant dyads, such as transportation, assistance with referrals, scheduling appointments, providing education and support around proper medication use, completing support plans.
- Serve as an active member of any tribal task force on opioid use disorder.
- Collaborate with other local and state programs and initiatives addressing the opioid epidemic.
- Perform data collection and documentation necessary for compliance..
- Serve as a Family Health Educator for the Family Spirit project at Lac Vieux Desert.
- Recruit mothers, fathers, and caregivers to participate in the Family Spirit Program.
- Visit mother, fathers, and caregivers in their homes and teach a comprehensive parenting curriculum.

#### **MINIMUM QUALIFICATIONS:**

- Bachelor's degree in behavioral health, social work, or other related field or, health care credentials such as RN.
- Must be able to communicate and interact in a sensitive and respectful way in the local Tribal community.
- Strong organizational and data management skills and experience.
- Efficient and detail oriented.
- Self-motivated and driven.
- Independent learner and worker.
- Flexible and adaptable, ability to effectively multi-task.
- Excellent professional judgement and discretion.
- Ability to operate a telephone, printer, fax, copier, and computer. With experience in Microsoft Word, Excel, & Power Point.
- Current driver's license and good driving record
- Ability to travel with overnight stays required as needed. Some evening and weekend work may be required.

#### **DESIRED QUALIFICATIONS:**

- 3 yrs. of experience in field of substance abuse, behavioral health, community health, and/or social services.
- Experience working with neonatal patients and young families.
- Experience working within Tribal Communities

**Preference will be given to qualified individuals of American Indian descent. *The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.***

**Lac Vieux Desert Health Center Mission Statement:** The Lac Vieux Desert Health Center strives to provide excellence in health care and to inspire a culture of wellness.

**Date Approved by the Tribal Council: 10/27/2022**

**LVD Health Center  
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SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

