LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS
HUMAN RESOURCES
P.O. Box 129, N5384 US 45 Watersmeet, MI 49969
Phone: 906-358-4226 Fax: 906-358-4913

Posted: October 1, 2026 Deadline: October 15, 2026

JOB DESCRIPTION

POSITION: **LVD Housing Maintenance**

DEPARTMENT: **LVD Housing**

LOCATION: **Lac Vieux Desert Reservation, Watersmeet, MI**

SUPERVISOR: **LVD Maintenance Supervisor**

EMPLOYMENT: **Full-Time**

SALARY/PAY RATE: **$20.00-$23.00/Hour**

DESCRIPTION:

The Lac Vieux Desert Band of Lake Superior Chippewa Indians ("LVD") is seeking a maintenance Laborer to perform routine maintenance duties including rough carpentry, painting, and basic equipment of facility and snow removal.

RESPONSIBILITIES:

- Assist in completing inspections upon client's moving in/out of units.
- Must be willing to do all types of household cleaning.
- Responds to work orders.
- Maintain individual client files of work done on units.
- Compile receipts and assemble the billing of work completed.
- Fill out daily work logs.
- Other jobs as assigned by the director.

MINIMUM QUALIFICATIONS:

- Must pass background check.
- Must provide valid driver's license and insurance.
- Must possess basic carpentry skills.
- Must possess basic knowledge of furnace repair.

- Must possess basic knowledge of roof repair.
- Must be dependable and able to complete work in a professional manner.
- Must be able to finish drywall and paint.
- Must have basic knowledge of plumbing and electrical.
- Must be able to work without supervision.
- Must be able to retain information with confidentiality.
- Must be willing to do all types of household cleaning.

PREFERRED QUALIFICATIONS:

- Outgoing and energetic personality.
- Organized and highly responsible.
- Customer service and building public service relationships.

PREFERENCE FOR HIRING:

Preference shall be given when it is established that the applicant meets the qualifications as stated in the job description. The following order shall be adhered to for hiring:

- **Enrolled LVD Tribal Member**
- **Parents/Legal Guardian of LVD Tribal member children and spouses of Tribal Members**
- **Other Native Americans**
- **All Others**

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

Date Approved by the Tribal Council: 04/23/2024

Sign_____ Date_____